



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)
'A' Grade University Accredited by NAAC

Ucc-17133
3-10-18

Regd.

No. EN-12/2018/P-745/.....

Dated:

To

Sh. Digvijay Singh Sharma,
S/o Dr. Virender Parshad Sharma,
H.No. 23, Sector 21 D, Faridabad,
Haryana-121012.

Sub: Appointment to the post of Information Security Officer (under Self Financing Scheme in UIET), M.D.University, Rohtak

Reference your application for the post of Information Security Officer (SFS) in response to Advt. No. PR-30 of 2018.

1. On the recommendations of the Establishment Committee duly approved by the Executive Council vide Reso. No. 19 dated 01.10.2018, the Vice- Chancellor has been pleased to offer you the post of Information Security Officer (under Self Financing Scheme in UIET), M.D.University, Rohtak in the pay matrix FPL-10 i.e. Rs. 56100-177500.
2. You will be entitled to usual allowances and other benefits of the University i.e. National Pension Scheme(NPS), Leave etc. as admissible under the University Rules.
3. Your testimonial in support of your qualifications shall be got verified and in case the same are found deficient in any manner at any stage, your service will be dispensed with forthwith without assigning any reason and an F.I.R. for committing fraud and forgery shall be lodged with the police . In the event of demand of any fee by the concerned Institution/University for verifying the documents, the same will be charged from you.
4. You will be on probation for a period of one year with effect from the date of your joining in the first instance. If during the period of probation, your work and conduct is not found satisfactory or if you want to leave the University Service, this appointment can be terminated by giving one month's notice or one month's salary in lieu thereof , as the case may be, on either side. After placing your service coterminous with the University Institute of Engineering & Technology (UIET) of this University, whenever effective, three months' notice or three month's salary in lieu thereof will be required for termination of services on either side.
5. Your attestation form of character & Antecedent shall be got verified from the Police and in case, any adverse facts come to the notice of the University regarding your character and antecedents, your services are liable to be terminated without any notice.
6. You can be posted anywhere at the Campuses falling in the University Jurisdiction.
7. Other terms and conditions of your appointment in so far as they are not specified in this letter, will be governed by the Self Financing Rules of the University as are framed/ made applicable from time to time.
8. You will have to stay within the Jurisdiction of your place of posting.

Cont..

Dr.

9. If you accept this offer, you should report for the duty to the Director, UIET, M.D.University, Rohtak within fifteen days of the issue of this letter, failing which this offer of appointment will be treated as cancelled .

10. You are required to furnish the following documents at the time of your joining :-

- (i) Medical Fitness Certificate from Chief Medical Officer, General Hospital, Rohtak.
- (ii) Character Certificate and Antecedents (Proforma enclosed).

Encl: As above

Sd/-
Assistant Registrar (Estt. N.T.)
for Registrar

Endst. No. EN-12/2018/ 15112-17

Dated: 03/10/18

Copy of the above is forwarded to the following for information and necessary action:-

1. Chief Medical Officer, General Hospital Rohtak.
2. Director, UIET, M.D.University, Rohtak.
- ✓ 3. Director University Computer Centre, M.D.University, Rohtak for uploading the same on the University website.
4. Finance Officer, M.D.University, Rohtak.
5. OSD to Vice-Chancellor/Registrar (for kind information of the Vice-Chancellor/Registrar), M.D.University, Rohtak .

Anurag
Assistant Registrar (Estt. N.T.)
for Registrar

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3.10.18

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